

BID NUMBER FY-2017-2 INVITATION TO BID

It is the purpose and intent of this invitation to secure bids on the items specified on the sheets attached. Your written bid must be submitted in a sealed envelope to the **Russellville City Schools Board of Education, Jeremy Willis, Band Director, 1945 Waterloo Road, Russellville, AL 35653.**

The Russellville City School Board reserves the right to reject any and all bids, in whole or in part and/or to accept the bids that in its judgement will be in the best interest of the program. No bid will be allowed to be withdrawn for any reason after April 7, 2017.

Prices bid shall be firm for the period between April 1, 2017 and May 31, 2017 and shall include all charges for packing and transporting to the individual centers at the addresses on the attached sheet. Prices will not include Federal Excise tax or State Sales Tax.

In setting forth these specifications it is the intention of the buyer to offer equal opportunity to all bidders. Styles referred to by number and the company name are for descriptive purposes only and are not restrictive. The buyer feels that specified styles, material, linings and sundry items are equally available to all reputable manufacturers.

Bidder is to furnish itemized quotations showing the cost of each item, the total price per uniform, and the total price of the entire order. Any allowance or cash discount for payment within a certain period before or after delivery is to be indicated on the bid; otherwise, it is presumed that payment is to be made on the basis of net 30 days.

The buyer reserves the right to accept or reject any or all bids in the best interest of the buyer. Factors to be considered when determining the best value for the buyer are to be quality of the garment, service and responsibility of the company and their representative, as well as price. Low bid is not necessarily to be awarded the contract.

Bidder is to furnish a full time sales representative to handle all details of the order. This includes measuring and servicing, "after the sale". Bidder is to provide name, address and phone number of representative or representatives who are to be responsible for handling the order.

In submitting your bid, specify the time required for delivery of the complete order after receipt of all details.

SAMPLES - Your bid, to be considered, is to be accompanied by a completed sample uniform in accordance to the exact specifications. Each bidder's interest in meeting these specifications is to be reflected in their willingness to manufacture this pilot sample and to make it available at the school prior to the time and date of the official bid opening. Exact samples are also required to insure that the district can expedite this purchase soon after the award. The sample uniform provided is to be a male size 38 regular.

The buyer reserves the right to inspect the workmanship of the sample, its inner construction in particular, and for this purpose will open the lining if necessary.

The successful bidder(s) shall be paid in payments or in full, upon submission of an itemized invoice with the prices stipulated herein for the items delivered and accepted. Any discounts are to be noted on the bid sheets and reflected on the invoices. Invoices should be sent to **Russellville City Schools Board of Education, Jeremy Willis, Band Director, 1945 Waterloo Road, Russellville, AL 35653.**

If any potential bidder is in doubt as to the true meaning of this Invitation to Bid, they may submit a request for an interpretation to **Heath Grimes, Superintendent, Russellville City Schools, 1945 Waterloo Road, Russellville, AL 35653, 256-331-2000.**

All items shall be subject to inspection after arrival at the destination. If any items are found to be defective or otherwise not in conformity with the specifications, such items will be rejected. It will be the responsibility of the vendor to defray any cost involved in the delivery and return of rejected articles.

Bids will be opened at 8:30 am on Tuesday, April 4, 2017 at the Russellville City Schools Board of Education.

SUBMITTED BY _____ TITLE _____

COMPANY NAME _____ DATE _____

ADDRESS _____

TELEPHONE NUMBER _____

EMAIL ADDRESS _____

I: CONSTRUCTION AND MANUFACTURING SPECIFICATIONS

A. GENERAL

Coats, trousers, blouses and all major parts of the uniform are made to fit the nearest stock size from the information supplied by the company representative. This is done for a better year to year fitting program and allows more fitting flexibility. Exceptions are made on unusual sizes wherein the garment is cut and produced to the measurements taken by the company representative.

B. LABOR

All garments must be UNION made and shall include the union label. This is to insure consistency and uniform of the manufactured goods. Uniforms made otherwise may have a tendency toward sloppiness and unprofessional tailoring, due to the unskilled cutting and sewing operations.

C. SHIPPING

Uniforms are to be shipped on wishbone style hangers. Hangers are to be hard plastic, not wood. Wooden hangers have a tendency to pick and pull the basic fabric, and they are not acceptable. The hangers must be bent and rounded at the top to allow the shoulder area of the garment to be spread and hung properly. Each uniform must be delivered in its own clear polyethylene bag to prevent soiling. Uniforms must be delivered in 200 lb. Test cardboard wardrobe containers, opening from the front, and having a metal bar reinforcement at the top with clasp to prevent hangers from disengaging from the metal structure. Each carton will be properly marked on the outside, with identification numbers of the uniforms contained in that specific carton.

D. IDENTIFICATION

Each major garment item is to have identification numbers sewn into the individual pieces to allow for quick and easy issuing. Coats, trousers, and blouses are to have woven numerals. Trousers are to include inseam and waist information for future reference; coats shall have chest size and length indicated on a linen ticket. The original order is to include a bound booklet with the numbers of each uniform corresponding to the particular size of that uniform, arranged from the smallest to the largest. Size information shall include chest size, height, weight, and inseam for each uniform. Bound in the identification record shall be a size chart for use as reference for purchase of future uniforms.

E. INSPECTION

All garments are to be carefully inspected before final packing and shipment. All thread ends to be picked and cut and specifications, trim and details to be critically checked for each individual garment before shipment. Buttons to be applied and sewn at that time.

F. VERIFICATION OF FABRIC PROCESSION

Any dacron/wool blend fabric from any vendor must be professional cold water and alcohol sponged, decated, and inspected. Bidder must submit in writing, certification that dacron/wool blend fabric will have undergone this fabric stabilization prior to manufacture of the uniforms. Also, such certification should be submitted in writing by an officer of the bidding company.

The company actually performing the stabilizing process must be indicated, with an individual or officer of said company to contact for verification of processing.

As dacron/wool garments having not undergone such processing can experience significant and excessive shrinkage, bidders not providing such a sponging treatment and certification in this bid will be disqualified.

G. SUSTAINABLE VERIFICATION CERTIFICATE

Any 14 oz Polyester fabrics must be certified by UTrust Verification Program and must be made from ECO-FRIENDLY textile products, developed from sustainable fibers.

A UTrust Verification Certificate must be attached to this bid or RFP Solicitation. This certificate must be signed by an individual or officer for UTrust.

II: COAT SPECIFICATIONS

1. PATTERNS

- a. Patterns are to be marked, graded, and cut using a computerized system to insure accuracy.
- b. Patterns are to cover a full range of sizes, including male, female, short, regular, long, and extra long from size 26 to 60.

2. INNERLINING

- a. The innerlining shall consist of heavy grade fusing similar to what is found in men's suits in fashion formal wear. The second layer shall consist of a layer of Milliken indestructible fabric.

3. SHOULDER PADS

- a. Shoulder Pads are to consist of heavy density, 100% PREMIUM grade preshrunk "Harsh" quality combed Indian cotton ("Harsh" quality being resilient, bouncy).
- b. It is a large semi-oval shape, approximately 10" x 7" on extended shoulder patterns. Dimensions for regular shoulder patterns are to be approximately 4 1/2" x 7 1/2".
- c. The entire pad is covered on top with spray-bonded polyester and on bottom with non-woven rayon, then quilt stitched throughout to prevent wadding.
- d. Shoulder Pads consisting of multiple layers of needle-punched preformed polyester are not acceptable. Stay cloth is not acceptable for the shoulder pad, due to stiffness.

4. LINING

- a. Coat linings are to be cut from a separate set of patterns designed specifically to fit the particular style of coat. Linings are not to be cut from coat patterns and then cut down.
- b. Lining material is to be the highest quality polyester twill; non-toxic, perspiration resistant, color fast, and non-shrinkable. It is to be fully dry- cleanable.
- c. Its composition is to be 124 warp x 72 fill and it is to meet government specifications.
- d. There is a pleat down the center back in the shoulder area to allow fullness.

5. TAPING

- a. Seams which are subject to usual stress, are to be taped with a preshrunk cross-wound cotton tailoring tape.
- b. Areas to be taped are down the inside coat front, extending around bottom sides and back, and around the armhole. There must be a 3-4" area at the upper back shoulder area of each sleeve seam, where the cloth tape is omitted. This allows proper "Stretch" across the shoulders during arm lift maneuvers.

6. SLEEVES

- a. The sleeve is to be "felled" into the top of the armhole, using a special felling stitch which allows fullness, evenness, flexibility and strength.
- b. The bottom half of the armhole is machine lock-stitched to give the greatest strength in this high stress area.
- c. Sleeves are to be cut utilizing a 60/40 pattern per fine tailoring. They will be pitched forward 3-4 degrees in the armhole to allow for the arm-lift associated with playing a musical instrument.
- d. The cuff, or hem, is to have a generous 2 1/2" turn-under consisting of fabric and lining secured and constructed to allow easy altering of sleeve length. This is done utilizing an "easy alter" chain stitch.

7. SHOULDER LOOPS

- a. Shoulder loops are to be die-cut to insure uniformity and are cut in two pieces.
- b. Shoulder loops are to be reinforced on each layer with heavy Pellon.
- c. They are sewn together on the inside, turned, and top-stitched all around the edge for body and durability.

8. TRIM

- a. All trim is to be sewn before lining is joined to the coat. Trim sewn through the lining is unacceptable.
- b. Any trim using 1/4" unfilled tubular braid is to be applied with a FB or FBN corn straight 2 needle machine, then it is applied in cloverleaves, turned edges or other circular designs. The benefits of such application provide that the trim (A) lays flat to the fabric surface, and that (B) the stitching is equidistant from each edge along the entire border of the trim. Using a single needle stitch sewn twice is not acceptable. Trim applied with only one single needle stitch in the center is not acceptable.

9. – 10. COLLAR and COLLAR LINER

- a. The inner core foundation of the standing collar is .014 Mylar.
- b. There is a laminated layer of non-woven Pellon P15 on the inboard side of the entire foundation.
- c. A stainless steel riveted hook and eye is to be the front closure. The hook and eye are riveted through the Mylar, Pellon and two layers of collar lining material. It is to be placed at the optimum angle to insure proper tension and comfort.
- d. A "sewn" hook and eye is not acceptable.
- e. The collar lining consists of two layers of Burlington Mills Cramerton fabric, which is 65% polyester and 35% combed cotton, pre-shrunk and non-wicking.
- f. Seven male gripper snaps are placed through both layers of the collar lining material. The snaps are supported on the inside by the laminated non-woven Pellon which also serves as a protective layer between the Mylar and the snaps. Female gripper snaps applied to the collar lining are unacceptable.
- g. The outboard side of the standing collar is to be covered with a whipcord fabric, as specified by the design specifications.
- h. The top edge of the Mylar base is bound with Cramerton fabric and has a finished welted seam on each side. The whipcord fabric is doubled over the top of Mylar base, along with the two layers of collar lining, and stitched along the top edge. This 5-layer construction results in a "beaded" edge and serves as a protection all along the top edge of the liner. This is accomplished with a SINGLE row of locked stitching through the Mylar base.
- i. A single layer of fusing tape or bridle-tape is not sufficient protection in this area and is not acceptable.
- j. The bottom edge of the standing collar is to be sewn through and through, to attach the double layers of Cramerton lining to the outer layer of whipcord. This row of stitching is immediately below the bottom edge of the Mylar foundation.
- k. Construction of the collar in this manner provides the most dimensionally stable garment, without the additional rows of needle holes.
- l. Braid trim, fabric welt, and embroidery are to be applied to the outer fabric of collar before assembly. This prevents sewing the trim "through" the Mylar core with additional rows of needle holes.

11. SEAMS

- a. Coat is to be completely machine stitched except in areas where specific tailoring requires other methods.
- b. The ends of all seams are to be backstitched not less than 1/4".
- c. Coat back is tailored with either a 2-piece back or 4-piece back, whichever is specified.

12. THREAD

- a. Threads for seaming are to be 50/3 cotton wrap core thread, 70/2 poly wrap core thread, or 100/2 poly wrap core thread based on the strength requirements of the type of seam.
- b. All threads are to be heat resistant, vat dyed, sun-fast, dry-cleanable and moisture proof.

13. BUTTONS/BUTTONHOLES

- a. High-quality metal buttons are to be used where specified and are to be attached by sewing, ring and washer, or toggle and washer.
- b. Buttonholes are to be manufactured using the cut-first method. The hole is to be cut-first, and the edge is to be covered with gimp and twist to cover the fabric and inner canvas edge. The back of the buttonhole is to be closed with a bartack reinforcement.

14. ZIPPERS

- a. Zipper is to be heavy-duty brass or nylon with an auto-locking pull-slide. Tape is to be 9/16".
- b. Zipper is to be bartacked top and bottom and sewn to facing surface, not sandwiched in between shell fabric and facing.

15. FUSING

- a. Certain trim designs call for added reinforcement. This is to be done with Pellon 8557 engineered dot fusible. It is guaranteed against delamination and dry cleaning. It is also to "tear away" from areas not covered with braid or other trim.
- b. Use of Pellon SF134 as reinforcement for trim is unacceptable.
- c. The entire coat front outer fabric is to be reinforced, in addition to the "traditional" sewn inner lining, whenever looped braid designs are specified.
- d. When sleeve cuff trim is utilized, the lower sleeve is to be reinforced from the cuff bottoms, up as needed.

16. PERSPIRATION SHIELD

- a. The perspiration shield is secured in the lower part of the armhole and is approximately 4" square.
- b. It is made of an absorbent wool flannel, consisting of 85% wool and 15% nylon material. It is to be double sponged to prevent shrinkage.
- c. The shield is edged all around with a pre-shrunk bias poly/cotton finishing tape and completely sewn into the armhole area. Merely "tacking" the shield to the lining is not acceptable.
- d. Shields made of scraps from cutting the outer coat whipcord fabric are not acceptable.
- e. All shields must have Fresh Guard-Sanogiene™ anti-odor coating treatment to absorb the odor that accompanies perspiration. Fresh Guard-Sanogiene™ uses Nano-technology to eliminate odors associated with performance wear. This odor absorbing chemical is machine washable and dry cleanable. It is odorless, Inert, non-Allergenic and environmentally friendly.

17. ADJUST-A-HEM™

- a. Coat sleeves will have Adjust-a-Hem™ snap tape of 10 alternating, riveted male (5) and female (5) gripper snaps.
- b. Heavy-duty polyester tape 8" in length to give over 10" of adjustability for each bibber leg.
- c. Direct sewn over the turn back of the each sleeve panel to minimize 'impression showing' on the finish side.

III: BIBBER TROUSER SPECIFICATIONS

1. PATTERNS

- a. Bibber trousers are to be cut in a full-length pattern, allowing extra fullness at the waist area to accommodate a generous fit throughout the range of sizes.
- b. They are to utilize both MALE and FEMALE patterns.
- c. There are to be two darts in the seat and waist area, measuring approximately 10" on a 38R sample.

2. SHOULDER STRAPS

- a. Bibber is to be adjustable at the shoulders by means of a one-piece molded indestructible polymer slider.
- b. Slider is to be permanently fixed to the double-ply shoulder straps.
- c. Straps are turned and finished with a lockstitch on each edge, set in 1/8".
- d. Width of shoulder strap is to measure no less than 1 1/2" and be a minimum of 14" in length for maximum adjustability.

3. INNERFACING

- a. The upper portion of the bibber is to have a generous inner facing front and back will all exposed fabric edges tightly serged to prevent raveling.

4. FRONT CLOSURE

- a. The inside of the right fly is to be lined with a layer of durable polyester cotton material. It is to extend beyond the four-way crotch assembly.
- b. The left fly is to be reinforced with Pellon SF134W to provide permanent shape retention and durability. It is to be bound with a preshrunk, bias cut, tape for appearance and durability.**
- c. There are to be three bartacks at the base of the fly for additional reinforcement; two vertical bartacks on the lower front fly interior and one horizontal bartack at the bottom of the lower front fly exterior.
- d. The fly zipper is to be SOLID BRASS of Y.K.K. quality. There is to be a #3 hardened brass wire stop at the base of the zipper.
- e. The front fly is to be secured at the top of the waistband with two stainless gripper snaps; placed above the zipper terminal. "Hook flex" is also available, if requested.

5. CROTCH

- a. There is to be a "four-way" crotch reinforcement consisting of 50/50% polyester-cotton pocketing cut on the bias for strength.
- b. There are to be four, two-ply sections, one on each side of the fly, seat seam and inseams.
- c. Crotch area is to be clean finished with no extra fabric extending from tops of inseams.
- d. Trousers having merely a two-way reinforcement or no reinforcement at all, are not acceptable.

6. LEGS

- a. Trouser legs are to be finished at the bottom with a 3" turn under to allow alteration for future growth.
- b. Legs are cut straight down from the knee, resulting in a circumference of 19" at the finished bottom edge (standard 38R size).
- c. The hem is to be taped all around with a pre-shrunk bias polycotton finishing tape, then blind stitched for appearance and ease of alterations. Taping all around provides a clean finished edge for full length use, as well as protecting the fabric edge completely. Simple flat taping with a rayon hem tape is unacceptable.
- d. Striping is centered over the outseam and NOT sewn into the seam. It is to run the full length of the leg, including the turn-up allowance at the bottom edge. It is to be finished "flat" at the cuff turn under edge, not folded under the edge.
- e. The outseam of each trouser leg is to be a triple safety serged seam, or "blue jean" stitch. This type of seam is much stronger than the traditional "busted" seam and adds strength and stability to the "stripe side" of the leg. Flat pressed or "busted" seams in this area are unacceptable.
- f. The inseam of each leg is to be a flat pressed or "busted" seam whereby both ends of the fabric are lock stitched together and pressed back flat. This is necessary to facilitate alteration of the trouser within the seat and upper thigh area.

7. SERGING

- a. All edges of seams and outlets are to be serged in a professional, high quality manner, eliminating the possibility of raveling.

8. THREADS

- a. Threads for seaming are to be 50/3 cotton wrap core, 70/2 poly wrap core, or 100/2 poly wrap core, based on the strength requirements of the type of seams.

9. POCKETS

- a. FOB watch pockets, when specified, are to be the same precreased pocket and are to be bartacked at the two upper corners.
- b. Pocketing material is to be 70/30 poly cotton; 50/50 in the warp and 100% poly in the fill.
- c. Pockets constructed in a “sandwiched” or “bagged” fashion are unacceptable.

10. ADJUST-A-HEM™

- a. Bibber Trousers will have Adjust-a-Hem™ snap tape of 22 alternating, riveted male (11) and female (11) gripper snaps.
- b. Heavy-duty polyester tape 14” in length to give over 20” of adjustability for each bibber leg.
- c. Direct sewn over the turn back of the each leg panel to minimize ‘impression showing’ on the finish side.

IV: HEADWEAR SPECIFICATIONS

- 1. Shako**
 - a. flat top with Electric Tiger Design

- 2. PLUME**
 - a. 14" White upright (gilt cup)

V: Gauntlets

- 1. GAUNTLETS (winds)**
 - a. Wedge gauntlets vegas gold lined with Power Liner in black and fused on bottom ply for reinforcement. Gauntlets to have Lycra gussets and elle-shaped Velcro closure.

- 2. GAUNTLETS (percussion)**
 - a. Wrap style gauntlets of vegas lined with Power Liner in black and fused on bottom ply reinforcement. Gauntlets to have Lycra gussets and elle-shaped Velcro closure.

VI: Storage

1. Uniform

- a. 47' nylon bag with M100 logo
- b. zipper compartments for shoes and gauntlets
- c. handles for easy carrying

2. Plumes

- a. 63 count bag with tubes
- b. plume case carts

3. Shako

- a. double latches
- b. interlocked stackable

VII: Quantity

Coats – 125

Bibbers – 125

Uniform Bags – 125

Wind Gauntlets – 90

Percussion Gauntlets – 35

Shakos – 125

Shako Boxes - 125

Plumes – 125

Plume Bags – 2

Plume Carts – 2

DEVIATION FORM

In the event that the undersigned Bidder intends to deviate from the specifications by utilizing any materials, items, treatments, finishes, inner construction, tailoring details, etc., contrary to those listed as standards in the specifications, the bidder is to fully document and list each deviation in complete detail including reasons for the deviation. General statements are not acceptable. Furthermore, these deviations are to be approved in writing.

If no deviations are submitted, the bidder assures the buyer of full compliance with the specifications and conditions, and assures the buyer that samples accompanying bid meet all construction specifications.

If deviations are found on said sample, and not listed, the bidder is to be disqualified.